

To maintain your credential, recertify every 2 years by listing 24 CEUs on the CEU Submission Form, following this document as your guide. **The good-through date on your certification wallet card indicates when the CEU Submission form is due with the \$100 recertification fee.** Keep attendance documentation on file in case of a random recertification audit. Visit the NALP Recertification Center for a copy of the CEU Submission Form at landscapeprofessionals.org.

REQUIRED EDUCATION – a minimum of 16 CEUs out of 24

Category		CEUs
Educ1	Continuing education, conferences, in-house training, webinars (live or archived) and seminars presented by national, regional, state associations or companies. Subject matter must be green industry or job related.	1 CEU per hour of instruction
	<i>Keep attendance documentation on file.</i>	
Educ2	College/University courses and/or College/University-sponsored distance or online learning. Subject areas in business management or horticulture only.	15 CEUs per credit hour
	<i>Keep proof of completion (certificate or transcript) on file.</i>	
Educ3	Education supporting green industry license completion or renewal—contractor license, pesticide applicator license. Requirements vary by state.	1 CEU per hour of instruction
	<i>Keep proof of completion or CEU statement on file.</i>	
Educ4	Successful completion of additional NALP certification or specialty endorsement.	8 CEUs: earning new certification; 4 CEUs: earning new specialty
	Examples: Landscape Industry Certified Technician - Exterior who earns Landscape Industry Certified Manager gets 8 CEUs	
	<i>No documentation required. NALP will verify.</i>	
Educ5	Writing articles or books for publication, preparing presentations at schools, conferences, workshop or programs, or reading as part of self-study. Subject matter must be green industry or job related. Each article, presentation and self-study material may be counted only once during a two-year recertification period. For CEUs awarded for actual presentation, see Serv4 category.	1 CEU per hour of course preparation, reading time, or 1 CEU per article or 10 CEUs per book published
	<i>Submit the following with CEU submission form:</i> Presentations: Speaking Documentation Form Article Writing: Writing Documentation Form Reading: Book Reporting Form	

OPTIONAL SERVICE – a MAX of 8 CEUs out of 24

Category		CEUs
Serv1	Landscape Industry Certified Technician-Exterior exam Judge, JTA or Translator participation.	1 CEU per hour on site
	<i>Keep participation documentation from licensee with date/location of the exam on file.</i>	
Serv2	Serving on a board or as a committee chair for national, regional, or state association. The affiliation of the association is not limited to the green industry. Serving as a committee member—the affiliation of the association must be green industry or job related. Volunteering in consumer outreach programs that are green industry or job related.	.5 CEU per hour
	<i>Keep leadership roster or proof of participation on file.</i>	
Serv3	Official ICC auditor/evaluator to Landscape Industry Certified Technician-Exterior exam.	.5 CEU per hour on site
	<i>No documentation required. NALP will verify.</i>	
Serv4	Teaching or presenting at schools, professional conferences, workshop or programs. Subject matter must be green industry or job related. For CEUs awarded for preparation of presentation, see Educ5 category.	1 CEU per hour
	<i>Submit the following with CEU Submission Form:</i> Presentations: Speaking Documentation Form	

For retired status, visit the Recertification Center at landscapeprofessionals.org.

For pre-approval of an education opportunity that does not fall into one of the categories listed on this document, contact Certification Coordinator Jessica Kronstein at jessicak@landscapeprofessionals.org that describes the event including the sponsor, dates, and topics – a website link, agenda, or brochure should suffice.

Questions? Contact NALP at 800-395-2522.
landscapeprofessionals.org – Recertification Center

Pricing and recertification requirements subject to change.