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Dear Sun Valley Landscaping Team Members and Families,

As you know there are now confirmed cases of the COVID-19 virus (aka coronavirus) in Omaha as of last week. I am reaching out to keep you informed of our leadership team's ongoing discussion about how this may or may not affect our company.

We plan to conduct business as usual, but with some increased precautions to be sure we are being diligent and aware. Below you will find some prevention recommendations that the CDC is encouraging the public to do. With the spread of this virus being over-hyped on TV and social media, I also encourage you look to credible resources for your information, such as:

CDC (<https://www.cdc.gov/coronavirus/2019-ncov/>)

UNMC (<https://www.unmc.edu/coronavirus/>)

The best way to prevent the spread of the virus is to limit your exposure. The CDC recommends the following prevention tactics:

1. Stay home when you are sick.
2. Avoid touching your eyes, nose and mouth.
3. Frequently disinfect objects that regular household cleaning spray or wipe.
4. Wash your hands with soap and water for 20 seconds as frequently as needed throughout the day; if soap & water are not readily available, use alcohol-bases hand sanitizer with at least 60% alcohol.
5. Avoid close contact with people who are sick. Note that it is also allergy season right now so a simple cough and a snuffle could be allergies. It's best to see a medical professional to be sure.

The health and safety of our team is top priority. We will continue to monitor potential risks, if any, as they occur. Please don't hesitate to reach out if you have any questions or concerns.

Regards,

A handwritten signature in black ink that reads "Ashly Neneman".

Ashly Neneman, General Manager
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